

VOLUNTARY CONTRIBUTIONS CODE OF PRACTICE

- Decisions on voluntary contributions, which include subject contributions, must be made by the principal following participation of the school community through structures such as the Finance Committee, Parents and Citizens' Association or School Council.
- Each student must have access to the total school curriculum. No student can be denied the opportunity to meet syllabus requirements because of non-payment of voluntary school contributions.
- Parents or guardians must be made aware of financial assistance available and the means of access.
- The dignity of all must be preserved in all matters relating to voluntary school contributions.
- Principals will ensure that no student or family suffers any discrimination or embarrassment over voluntary school contributions.
- Principals will ensure the confidentiality of all matters dealing with individuals and the collection of voluntary school contributions.
- Principals will ensure the school community is aware of the proposed use of money collected by way of voluntary school contributions.
- Principals must ensure that any communication with parents or guardians makes it clear that contributions are voluntary.